



**Community Resilience Fund  
Request for Applications  
Application deadline: July 14, 2023**

The Community Resilience Fund is an initiative led by the City of Charlotte and Hispanic Federation (HF). The purpose of the grant is to support the operating costs of local Latinx-led <sup>1</sup> non-profit agencies that serve Latinx communities that have been financially and/or disparately impacted by COVID-19.

The Community Resilience Fund prioritizes work that fosters racial equity and economic mobility in marginalized communities. To that end, HF will be issuing \$800,000 in one time, ARPA funded grants to Charlotte Latinx based non-profits that work within the following areas of Community Resilience:

**Housing & Neighborhoods, such as:**

- Fostering connections between neighbors
- Workforce development
- Supporting social safety networks
- Community education
- Risk reduction
- Housing stability for vulnerable residents
- Increased opportunities for youth and seniors
- Strengthening families

**Equity & Inclusion, such as:**

- Breaking down barriers to inclusion in civic life
- Mitigating the impact racial segregation
- Economic inclusion & mobility
- Welcoming newcomers and refugees
- Accessibility
- Addressing systemic exclusion

**Sustainability & Environment, such as:**

- Green initiatives
- Protecting and preserving the environment
- Reducing greenhouse gas emissions/ promoting clean air
- Supporting energy efficiency
- Promoting uptake of sustainable mode of transportation
- Supporting waste reduction
- Environmental/climate justice projects

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<sup>1</sup> A Latinx-led organization has at least 51% Latinx representation among senior staff. Either the ED or a majority (51%) of the board are Latinx. The organization serves a majority Latinx constituents (51%).

**Non-profit organizations may submit applications for grants up to \$250,000.** Grants must be used to support general operating costs, including, but not limited to, staff, rent, supplies, general overhead, etc. Grants may not be used to cover capital costs (purchasing furniture, buildings, vehicles, etc.).

**The grant application will be open between June 16, 2023, and July 14, 2023. Organizations will be notified of their status by October 1, 2023.**

#### **Eligibility**

- Organizations must operate within the City of Charlotte.
- Projects must demonstrate alignment with the aforementioned categories: Housing & Neighborhoods, Equity & Inclusion or Sustainability & Environment.
- Organizations must be a registered 501c3 organization or be under the fiscal sponsorship of a 501c3 tax-exempt organization.
- Organizations must have a current IRS Form 990.
- Must have been operating in Charlotte for at least 2 consecutive years.
- Must have an operating budget of at least \$20,000.
- Must be able to demonstrate that the organization works with individuals/communities that have borne a disparate impact due to COVID-19 or proof of operation within eligible census tracts, as illustrated on [this map](#).

#### **Additional Considerations**

- Grant awards through the Community Resilience Fund are federal funds.
- Organization that expends \$750,000 or more in federal funds in one year (total from all sources, including CRF) is required to obtain a Single Audit.
- Grantees are required to complete check-in meetings and status reports on a quarterly basis.
- All awarded funds must be expended, and all services must be completed by June 30, 2025.

#### **Award Tiers**

Eligibility Tier	2023 Operating Budget	Maximum Award**	Total Award Pool
Small Non-Profits	Up to \$250,000	\$75,000	\$250,000
Medium/Large Non-Profits	> \$250,000	\$250,000	\$550,000

*Grant requests should not exceed more than 50% of the total operating budget of the organization.*

#### **Evaluation Criteria**

The strongest applications will be those that meet all or most of the following criteria:

- Project is focused, well-defined, and clearly aligns with one of the project areas.
- Needs statement is compelling, relates to organizational effectiveness and fulfillment of mission, and addresses (when relevant) how increased capacity will enhance organization's ability to offer services in a culturally and linguistically competent manner.
- Organization demonstrates linguistic and cultural capacity; a track record of providing culturally competent and language accessible services; an understanding of cultural and linguistic needs of population served; demonstrated and successful record of outreach to communities of color for recruitment of the executive director or CEO and members of the board of directors; and a record of involving the community in the planning, implementation, or promotion of programs.
- Staff and consultants leading the project must show the necessary qualifications and experience needed to implement the project successfully. Project includes a plan to sustain the newly developed capacity after the

award period ends.

- Project identifies a clear and realistically achievable timeline as well as outcomes and indicators of success, and how outcomes will be sustained.
- Plan identifies a reasonable process for measuring progress towards benchmarks and overall success of project.
- Project budget is clear and relates to the program design.
- Project budget costs are reasonable, and revenue is sufficient to accomplish the goals of the project.

### **Application Process**

1. A virtual application workshop will be held via Zoom on June 27, 2023, at 11:00am. The recording and transcript will be available online.
2. Organizations who are eligible must submit a full application by July 14, 2023, by 11:59pm, through [our portal](#).
3. Applications will be reviewed by HF staff and at least five voting community members with expertise in philanthropy and capacity-building.
4. Awards will be announced by October 1, 2023.
5. Awardees will be required to enter into an Awardee Agreement with HF. Funds will not be distributed to any awardee unless and until all contract requirements are met.
6. Grantees will participate in a quarterly reporting process with HF staff.
7. During the award period, awardee organizations will also be required to send at least one staff member to three seminars on organizational development topics held by HF. In addition, each awardee may be asked to host a site visit for HF representatives to showcase progress and activities, as well as identify gaps or additional assistance needed.

### **Documents Required for Application**

- Copies of 2021, 2022, and 2023 Operating Budget
- Copy of Board of Directors list
- Copy of IRS 501c3 determination letter or a fiscal sponsorship agreement and a copy of the fiscal agent's IRS 501c3 determination letter
- Current Form 990

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